

Spring Lake of Clearwater

Clubhouse Cleaning Checklist

Renter Name: _____ Event Date _____

Thank you for renting the Spring Lake of Clearwater Clubhouse and helping to maintain it for enjoyment of homeowners. Please use the checklist below to help us prepare for the next renter after you.

- ___ Remove all equipment, decorations, supplies, personal articles, displays, etc.
- ___ Return all furniture to original location. PLEASE do not drag furniture to avoid marking floors.
- ___ Return clean fold up chairs and tables to storage area
- ___ Clean up any spills or food items from furniture and in the kitchen
- ___ Clean and dry any used items to their original location
- ___ Take all remaining food items with you – check the refrigerator and cabinets
- ___ Reset the thermostat to 80 degrees in hot months and 65 degrees in cold months
- ___ Remove all trash and place in the garbage pails located outside the clubhouse
- ___ Turn off lights
- ___ Lock all windows and doors
- ___ Leave the completed checklist on the counter

If you encounter any problems, you may contact:

Ameri-Tech during daytime hours – Melissa Washburn, LCAM 727-726-8000 X301

There are cleaning supplies located in the closet and under the sink. After use please return these items to their proper location.

Comments and suggestions:

The clubhouse is clean and back to the original condition: Please sign below when completed
